

## **Notice of Privacy Practices and Policies**

The Garner Group values our relationship with our past, present and future customers and clients. The privacy of your personal non-public information is fundamental to the confidential nature of our relationship. Insurance along with other financial services requires the gathering and sharing of some of your personal information with others in order to produce the products and perform the services that you expect from us. Our policies and practices for protecting your personal non-public information are as follows.

### **Where we get information?**

- Information is supplied by you on applications and through interviews
- Information is gathered by inspections of your property
- Information is accumulated through past transactions such as payments and claims
- Information may be gathered from other sources such as driving record information from government agencies.

The nature and type of information varies with the different insurance products. Every effort is made to restrict the information gathered and shared to that essential to serve you.

### **What are our information security practices?**

We restrict access to non-public information about you to those employees who need to know that information to provide products and services to you. We maintain physical, electronic and procedural safeguards against unauthorized use of your non-public personal information.

Our policies and practices may change from time to time. We will endeavor to keep you notified periodically as to our current policies and practices. You may contact us at any time if you have any questions about our policies and practices. We will gladly provide you with a copy upon request.